

**Embassy of India
Manila

No. Mani/def/815/01/2026

29 June 2026

Section: I

Notice Inviting Tender

Subject: Notice Inviting Tender for providing of ground handling services to the Indian Navy Aircraft (P-8I).

1. The Embassy of India, Manila invites sealed tenders (single bid) from reputed companies/ firms/ aircraft handlers for providing **of ground handling services to the Indian Navy Aircraft (P- 8I)** at Ninoy Aquino International Airport (NAIA), Manila In first week of August 2026.

Section -II

Instruction to the bidders and other term and conditions.

Important Dates

Ser	Event	Date
(a)	Date of publishing tender	03 July 2026
(b)	Bid submission start date	03 July 2026
(c)	Bid submission End date	24 July 2026
(d)	Date of opening bid	27 July 2026

2. The bidding companies/ firms should have a valid VAT registration in the Philippines.

3. The amount for each items and services should be quoted as per proforma given at **(Annexure II)**. The breakdown of necessary Govt taxes/ VAT should also be clearly indicated in the bid document.

4. The bidding companies/ firms should submit **documentary proof** of providing ground handling to the foreign Military Aircrafts or any other International flights in last two years.

5. **Validity of Bids.** Bids shall remain valid and open for acceptance for a period of 90 days from the last date of submission of Bids.
6. **Bid Security Declaration.** The bidder shall submit a Bid Security Declaration as **(Annexure-I)**. Failure to honor the Bid Securing Declaration shall render the bidder ineligible to participate in any tender on behalf of Government of India, for a period of two years from the date of publication of the Tender in which the default has happened.
7. **Performance Security Declaration.** To ensure due performance of the contract the contractor shall submit a Performance Security Declaration **(Annexure -II)**. Failure to honor the Bid Securing Declaration shall render the bidder ineligible to participate in any tender on behalf of Government of India, for a period of two years from the date of publication of the Tender in which the default has happened.
8. The amount should be quoted for each item/ service as per **(Annexure- III) compulsorily**. The breakdown of necessary taxes/ VAT (inclusive or exclusive) should be clearly indicated the bid document.
9. The successful bidder/ handler is also required to provide/ coordinate the following:
 -
 - (a) Coordination with Airport authority or Philippines Air Force (if aircraft parked at Airforce parking) for Lounge access/ resting area for the crew members.
 - (b) Obtaining of Parking plan for the aircraft.
 - (c) Coordination for flight plan filling and updating with ATC.
 - (d) Obtaining of airport access for the vehicle of crew and reps of Embassy.
 - (a) Aircraft marshaling (if not provided by the Philippines Airforce).
 - (b) Security of aircraft.
 - (c) Custom, Immigration, and Police clearance for the crew members.
 - (d) Catering coordination.
10. No advance or down payment will be made for said contract.
11. Payment of services and items which are **actually utilized** for the aircraft will be paid and settled in full through bank transfer on submission of all documents such as invoices, delivery receipts and user acceptance certificate after departure of the aircraft.
12. Enquiry, if any may please be sent on the email: def.manila@mea.gov.in/+639682670739 enquiry shall be entertained only till 24 July 2026.

13. Interested eligible parties may send their bids/ quotations in sealed envelopes, addressed to the following: -

Embassy of India, Manila
(Kind attn: Office of the Defence Attache)
2190, Paraiso Street, Dasmarinas Village,
Makati City, Metro Manila
Tel: +632 88441429

14. The Sealed envelopes containing the bids should be written as **“Ground handling services to the Indian Navy Aircraft at Ninoy Aquino International Airport, Manila”**.

15. The bids would be opened at 12:00 hrs on 27 July 2026, by a committee comprising officers of this Embassy. Interested parties are welcome to send one representative for opening of the bids at the Embassy.

16. The Embassy of India, Manila reserve the right to withdraw/ cancel the Tender or reject any bid at any stage of the bidding process without assigning any reason whatsoever.

Sd/-
(Shiv Lal Meena)
Head of Chancery
Embassy of India, Manila
2190, Paraiso Street, Dasmarinas Village,
Makati City, Metro Manila
Email: hoc.manila@mea.gov.in
Tel: +632 88441429

LETTER HEAD OF COMPANY

Annexure-I

**No. Mani/def/815/01/2026
Embassy of India
Manila**

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Bid Securing Declaration

I/We accept that if I/we withdraw or modify Bids during the period of validity or if I/we are awarded the contract and I/we fail to sign the contract, or to submit a performance security before the deadline defined in the request for bids document, I/we will be suspended for the period of time specified in the request for bid document from being eligible to submit Bids for contracts with the Government of India.

Date:

Place:

Name:

Signature:

LETTER HEAD OF COMPANY

Annexure-II

**No. Mani/def/815/01/2026
Embassy of India
Manila**

Notice: Notice Inviting Tender Aviation Fuel (Jet A1).

Performance Security Declaration.

I/We accept that if I/we accept that any event of breach of contract or deterioration of goods and services by us will be liable to become suspended for the period of time specified in the request for bid document from being eligible to submit Bids for contracts with the Government of India.

Date:
Name:

Place:
Signature:

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PROFORMA FOR QUOTING PRICE FOR THE ITEMS AND SERVICES (GROUND HANDLING) REQUIRED FOR INDIAN NAVY AIRCRAFT P-8I AT NAIA AIRPORT

Ser.	Type of item/services	Specification (Boeing 737-800)	Per Unit/service	Price per unit/service
1	Ground handling charges (Obtaining of Parking plan, Coordination for flight plan filling and updating with ATC, Obtaining of airport access for the vehicle of crew and reps of Embassy. Custom, Immigration, and Police clearance for the crew members. Security of aircraft if parked in civil parking. Aircraft marshaling.			
2	Lavatory servicing (non Vacuum type)			
3	Aircraft cabin cleaning services with vacuum cleaner	Boeing 737-800		
4	Ground Power Unit (GPU)	200/115V, Three/One, 400 Hz 90kVA		
5	Aircraft towing Tug			
6	Tyre Inflation Tool (TIT)	0-500 Psi Gauge		
7	Struct inflation Tool (SIT)	0-3000 Psi Gauge		
8	Follow me vehicle			
9	Air Conditioning Cart/ Unit (ACU)	60 TR		
10	N2 Trolley	N2 bottles-3000 psi		
11	O2 trolley	High altitude		

		Brath		
12	Main Aircraft ladder	Boeing 737-800		
15	Air Starter Unit	Psi		
16	Aircraft Tow Bar	Boeing 737-800		
17.	In flight catering for 28 Pax	Plz provide menu and rate chart		
18.	Other airport charges if any.			

Note.

- The Parking and Landing charges will be waved off for the diplomatic flights.
- The amount for GPU, ASU, ACU or Ladders should be quoted per hour only.
- No part of or increment payment will be paid for GPU, ASU, ACU or ladders the payment of part or fraction will be paid as per pro rata basis.